

WEST YORKSHIRE ARCHAEOLOGY SERVICE ADVISORY SERVICE
FEES AND CHARGES 2024/25

You can request information from the historic environment record by email to wyher@wyjs.org.uk

COMMERCIAL SECTOR CONSULTATION OF THE HISTORIC ENVIRONMENT RECORD

For **HER searches** there will be a standard fee of **£181 ex VAT** for the first hour of officer time, increasing in multiples of **£90** for each additional 30 minutes of officer time. **Historic Landscape Characterisation** data (mapping and associated database information) is also subject to an additional fee.

For large or complex enquiries individual quotations will be supplied by the Archaeology Advisory Service.

For the supply of an electronic record(s) from the Historic Environment Record to a developer for inclusion in a **Heritage Statement** required by the National Planning Policy Framework: the fee is **£60 ex VAT**. If additional digital mapping or other material is requested: **£75 ex VAT**

As standard HER and HLC database records will be supplied as pdf files and GIS files in MapInfo tab file or Shape file format as requested.

PDF files of HER or HLC mapping can be supplied at an additional office time cost.

Note: if fieldwork reports are requested to be supplied digitally, when permissible these will be supplied, and scanning when necessary, will be charged for by officer time as part of an HER search fee. Appropriate acknowledgement should be made when quoting any reports or other material.

For the production or checking / validation of a specification of archaeological fieldwork - 4 hectares or less: **£416 ex VAT**

For the production or checking / validation of a specification of archaeological fieldwork - larger than 4 hectares: **£571 ex VAT**

For the production or checking / validation of a specification for an archaeological fieldwork for a single dwelling: **£320 ex VAT**

For the production of a standard photographic record of a structure a fee of **£181 ex VAT**.

For the holding of a meeting in the WYAAS offices in Morley, Leeds to check the fieldwork results of a building recording exercise by an archaeological contractor carried out as part of the planning process: **£117 ex VAT per meeting**

For the carrying out of a field visit to monitor the recording work of an archaeological contractor carrying out work as part of the planning process: **£187 ex VAT per visit**

Outside Talks **£135 plus expenses (ex VAT)**

**PERSONAL, NON COMMERCIAL RESEARCH AND EDUCATIONAL USE OF THE
HISTORIC ENVIRONMENT RECORD**

Access to material will continue with no charge.

For postal research there will be a handling charge of **£25.00** with a minimum postage and package charge of **£5.00** additional cost inclusive of VAT. Postage will be charged at the actual rate.

Outside Talks to Local Societies etc. **£70 plus expenses (incl of VAT)**

All fees at the discretion of the West Yorkshire Archaeology Advisory Service