

# West Yorkshire Trading Standards Calibration Services

Contract for the hire of small weight sets and the terms and conditions of hire.



1. Weight sets are hired out in a choice of either:
  - 11.11 kg set comprising of 1 g to 5 kg weight combination; or
  - 41.11 kg set comprising of 1 g to 20 kg weight combination.
2. All weights are calibrated and fully traceable to national standards and supplied with a current statement of traceability.
3. Each weight will be accurate to within the OIML M1 accuracy classification.
4. Hire of the 1 g to 5 kg certified traceable weight sets (11.11 kg total weight) **£67.50 per week** or part thereof.
5. Hire of the 1 g to 20 kg certified traceable weight sets (41.11 kg total weight) **£109.00 per week** or part thereof.
6. Weights will be supplied to you in a clean condition ready for use. All weights shall be returned to us in a clean state.
7. If the weights are returned to us in a dirty condition we reserve the right to charge for the cleaning of the weights at the rate of £60.65 per hour.
8. If any weights are returned to us in a damaged condition or become lost during your period of hire we reserve the right to pass onto you the cost of replacing and calibrating such weights in addition to any other costs incurred as a result of the damage or loss.

West Yorkshire Trading Standards Calibration Services  
Nepshaw Lane South, Morley, Leeds, LS27 7JQ  
Tel: 0113 535 3014  
Email: [calibration@wyjs.org.uk](mailto:calibration@wyjs.org.uk)  
[www.wyjs.org.uk/calibration](http://www.wyjs.org.uk/calibration)

 West Yorkshire Joint Services





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9. Where possible you will inform us of your intended period of hire at the time of booking so that we can ensure suitable availability of weights for your period of hire.
10. Where you exceed your agreed period of hire we reserve the right to recall the weights. This may incur additional charges for the collection of the weights.
11. We will operate within a BSI accredited ISO9001 quality system to ensure 'traceability' of all equipment, and full traceability to national standards.
12. We will have in place adequate public, employers and professional insurance cover for the services provided. However West Yorkshire Joint Services will not be responsible for damage or injury to persons or property caused by the actions of persons not in the employment or control of West Yorkshire Joint Services. Please request copies at your convenience.
13. Whilst every effort is made to provide the services outlined above West Yorkshire Joint Services will not be liable for costs incurred if it is not possible to provide any of these services due to circumstances beyond its control.
14. You will be responsible for delivery and collection of the weights to and from West Yorkshire Joint Services premises. We are happy to accommodate multiple collections/ drop offs to suit.
15. You will provide an order number for the work to be undertaken by the time of submission. You will email purchase orders to [calibration@wyjs.org.uk](mailto:calibration@wyjs.org.uk).
16. We are open to receive deliveries and collections Monday to Friday between 9am and 4pm.
17. Accounts will be subject to a credit check if a credit account is required. We require invoices to be paid within 30 days from date of issue. Also, we don't issue pro forma invoices.
18. Value Added Tax at the standard rate is payable on all hiring's.

### Confirmation of order:

I have read and accept the above terms and conditions of hire and would like to proceed with this agreement for the hire of .....kg.

I would like to hire these weights for a period of .....days starting on ..... (date).

Please accept this as an instruction to proceed.

Signed..... Print Name.....

Date ..... Order No. ....

Name of Business.....

Address of Business.....

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Location of intended use.....

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