

**WEST YORKSHIRE ARCHAEOLOGY SERVICE
ADVISORY SERVICE
FEES AND CHARGES 2017/18**

**COMMERCIAL SECTOR CONSULTATION OF THE HISTORIC
ENVIRONMENT RECORD**

For **HER searches** there will be a fee of **£124** excluding VAT for the first hour of officer time, increasing in multiples of **£62.00** for each additional 30 minutes of officer time. If additional **Historic Landscape Characterisation** data (mapping & associated database information) is required, this will incur an additional fee of **£124** excluding VAT for the supply of this data. For complex enquiries individual quotations will be supplied at the discretion of the Principal Archaeologist, Advisory Service.

For the supply of an electronic record from the Historic Environment Record to a developer for inclusion in a Heritage Statement required by the National Planning Policy Framework: **£42 ex VAT**

If additional digital mapping etc. is requested: **£50 ex VAT**

Photocopying will be charged at the following rates (which are **inclusive of VAT.**):

	£
A4 copy (B/W)	0.75
A3 copy (B/W)	1.10
A4 colour copy	1.50
A3 colour copy	2.00
Computer printout	0.20 per sheet

For postal research there will be a handling charge of **£17.00** with a minimum postage and package charge of **£3.00** additional charge (**inclusive of VAT**). Postage will be charged at the actual rate.

For the production or checking / validation of a specification of archaeological fieldwork (other than an archaeological watching brief or desk-based assessment) required as part of the planning process: **£290 ex VAT.**

For the production or checking / validation of a specification for an archaeological watching brief or a desk-based assessment: **£90 ex VAT.**

For the production of a **standard photographic record** only of a structure a fee of £100 excluding VAT will be charged.

For the holding of a meeting in the Registry of Deeds to check the fieldwork results of a building recording exercise by an archaeological contractor carried out as part of the planning process: **£75 ex VAT per meeting.**

For the carrying out of a field visit to monitor the recording work of an archaeological contractor carrying out work as part of the planning process:
£130 ex VAT per visit

For pre-application enquiries by developers & utilities: **£100 ex VAT**

Outside Talks **£120 plus expenses (ex VAT)**

PRIVATE RESEARCH AND EDUCATIONAL USE OF THE HISTORIC ENVIRONMENT RECORD

Access to material will continue with no charge.
All fees and charges below are inclusive of VAT.

Photocopying:

	£
A4 copy	0.20
A3 copy	0.35
A4 colour	1.10
A3 colour	1.70
Computer printout	0.20 per sheet

For postal research there will be a handling charge of **£17.00** with a minimum postage and package charge of **£3.00** additional cost inclusive of VAT.
Postage will be charged at the actual rate.

Outside Talks to Local Societies etc. **£65 plus expenses (incl. of VAT)**

All fees at the discretion of the Principal Archaeologist, WYAAS