

Our reprographics charges incorporate the time taken to collect, produce and assess the suitability of a document for copying. Higher charges apply where more staff time and resources are required to produce copies, such as digital copies.

All fees and charges are inclusive of 20 % VAT

WEST RIDING REGISTRY OF DEEDS

Deed Search (a search fee is charged if no registration details are given)	£59.00
Deed Office Copy (any plans registered will be supplied in black & white)	£45.00
Deed Certified Copy (any plans registered will be supplied in colour. the copy will be certified as an accurate copy)	£66.00

PAPER COPIES

Set up/handling fee (postage included) for paper copies this is payable for all orders placed remotely	£4.90 per order
Set up/handling fee for paper copies from large records which are produced using the digital camera (consult staff for quote)	£5.40 per order
A4/A3 Black and white paper copy	£1.00
A4/A3 Colour paper copy	£2.00
Certification of copies	£11.00 per item
A4 print from PC- Ancestry website	£0.20 per print

BULK ORDER CHARGE

Set up/handling fee for all paper copy orders of over 30 paper copies (consult staff for quote)	£22.00 per order
Set up/handling fee for all paper copy orders of over 60 paper copies (consult staff for quote)	£38.00 per order
Set up/handling fee for all paper copy orders of over 100 paper copies (consult staff for quote)	£52.00 per order

DIGITAL COPIES

Set up fee for all copies supplied in digital format	£5.40 per order
Colour images up to A3 supplied at 200dpi PDF file (Higher resolution images for publication can be supplied upon request)	£2.20 per image

BULK ORDERS

Set up/handling fee for all orders of over 30 digital copies (consult staff for quote)	£22.00 per order
--	------------------

Set up/handling fee for all orders of over 60 digital copies (consult staff for quote)	£38.00 per order
Set up/handling fee for all orders of over 100 digital copies (consult staff for quote)	£52.00 per order

WILLS

Probate documents (wills, letters of administration etc.) 1858-1941 held at WYAS-Wakefield	£10.00 per document
Probate documents (wills, letters of administration etc) per 1858 held at WYAS Leeds	£10.00 per document
Leeds Marriage Bonds and Allegations copies	£10.00 per document
Leeds Ordination Papers copies	£15.00 per document

ASK THE EXPERTS: RESEARCH SERVICE

Short: 30 minutes, results sent within 10 days	£21.00
--	--------

Registry of Deeds family/local history research

Initial Half Hour search	£21.00
Research per hour- following initial search	£41.00 per hour
Deed Research copy (plans not included)	£11.00
Deed Office copy in black and white (plans included)	£45.00

EXTERNAL CUSTOMERS CONSERVATION

New Contracts	£47 per hour
---------------	--------------

EXTERNAL CUSTOMERS MICROFILMING

16mm exposures	£0.75
35mm exposures	£0.95
Original filming 35mm plus conversion to digital images per exposure plus cost of cd. Quote available upon request. Please call 01924 305982. Plus a variable handling charge dependent upon the physical format and condition of documents to be filmed.	£1.20

Sale of copies of roll film:

16mm diazo negative	£49.00
16mm silver positive	£69.00
35mm silver positive	£114.00

Sale of microfiche copies:

A6 diazo microfiche – per fiche (full rate)	£1.75 per fiche
Bulk order of more than 50 fiche on one order	£1.10 per fiche

Sale of digital images from microfiche

Per fiche (full rate) Minimum order of 15 fiche converted	£4.90 per fiche converted
Bulk order of more than 50 fiche converted to digital images on one order	£4.35 per fiche converted

REPRODUCTION AND FACILITY FEES:

Personal photography fee – use of cameras or camcorders by private individuals in searchrooms (depositors photographing their own archives are not charged).	
1 day permit	£5.00
5 visit permit (valid for 6 months)	£10.00
Annual permit	£50.00

Reproduction fee – Not for profit publication	£5.40 per image
Reproduction fee - Commercial publication	£44.00 per image
Commercial filming at offices during office hours	£56.00 per hour or part hour
Commercial filming at offices outside normal office hours	£91.00 per hour or part hour
Archive staff to accompany documents off site	£45.00 per hour or part hour & travel expenses

TITHE MAP PRINTS- costs inclusive of postage and packing

A1 print, matt or gloss finish	£52.00
A2 print, matt or gloss finish	£34.00
A3 print, matt or gloss finish	£15.00
Postcode Personalised Service	£21.00

TRAINING, TALKS AND VISITS

Talks outside West Yorkshire Archive Service

Introductory talk: up to 2 hours	£64.00 per talk
Introductory talk: up to 4 hours	£128.00 per talk
Introductory talk: full day	£254.00 per talk
Specialist talk/training: up to 2 hours	£84.00 per talk
Specialist talk/training: up to 4 hours	£170.00 per talk
Specialist talk/training: full day	£340.00 per talk
Specially designed talk/training: up to 2 hours	£84.00 to £170.00

Educational and other group visits to Archive Service offices

(visits by voluntary groups may be exempt)

Introductory visit: up to 2 hours	£42.00 per visit
Introductory visit: up to 4 hours	£84.00 per visit
Introductory visit: full day	£170.00 per visit
Standard visit: up to 2 hours	£64.00 per visit
Standard visit: up to 4 hours	£128.00 per visit
Standard visit: full day	£254.00 per visit
Specialised visit: up to 2 hours	£84.00 to £128.00
West Yorkshire History Centre Learning Zone School Session	£60.00 per class
West Yorkshire History Centre Learning Zone Group Visit	£62.00 per visit

OTHER SERVICES

Consultancy	£531.00 per day (£256.00 min. charge)
-------------	---